

**Minutes of Meeting  
Board for Contractors  
INFORMAL FACT-FINDING CONFERENCES  
August 12, 2009 (9:00 a.m.)**

The Board for Contractors convened in Richmond, Virginia, for the purpose of holding Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Deborah Tomlin, Board Member. No other Board members were present.

Victoria S. Traylor appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Tammie M. Brown, CCR, and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case  
Lic = Licensing Application  
RF = Recovery Fund Claim

C = Complainant/Claimant  
A = Applicant  
R = Respondent/Regulant  
W = Witness  
Atty = Attorney  
Inv = Investigator

**Participants**

- |   |  |
|---|--|
| 1. Michael Gavigan &<br>Larry W. Pippin<br>t/a Affordable Home Repairs<br>File Number 2009-02143<br><b>(No Decision Made)</b>         | C=Mr. Gavigan<br>A=Mr. Hawkins<br>R=Mr. Pippin |
| 2. John T. & Leslie C. Madden &<br>Edsall Design Build, Inc.<br>File Number 2009-03543<br><b>(No Decision Made)</b>                   | C=Mr. & Mrs. Madden                            |
| 3. Oscar F., V, & Joanne R. Baxter &<br>Procraft of Virginia, Inc.<br>File Number 2009-02911<br><b>(No Decision Made)</b>             | C=Mr. & Mrs. Baxter                            |
| 4. Francis M. & Audra M. Nielsen &<br>House Pros, Inc.<br>t/a House Pros, Inc.<br>File Number 2009-03379<br><b>(No Decision Made)</b> | C=Ms. Nielsen<br>A=Mr. Lassiter                |

5. Clara Mae Hudgins &  
Raymond E. Lyons  
t/a Talon Construction  
File Number 2009-03570  
**(No Decision Made)**

C=Mrs. Hudgins

6. Anne H. Kohut &  
Cabinet Refacers, Inc.  
File Number 2009-02904  
**(No Decision Made)**

C=Ms. Kohut

7. Christopher & Nicole Kuhlman &  
Prestige Pools of Va., Inc.  
File Number 2009-02787  
**(No Decision Made)**

C= Mr. .Kuhlman

8. Michael N. & Trisha Madrid &

C=Mr. & Mrs. Madrid

C S Weinke Construction LLC  
File Number 2009-02118  
**(No Decision Made)**

The meeting adjourned at 2:50 p.m.

Board for Contractors

  
\_\_\_\_\_  
Robert M. Kirby, Chairman

  
\_\_\_\_\_  
Jay W. DeBoer, Secretary

COPY TESTE:

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Custodian of Records

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTEREST ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Deborah Tomlin
  2. Title: Presiding Board Member
  3. Agency: Board for Contractors
  4. Transaction: Informal Fact-Finding Conferences on 8-12-09
  5. Nature of Personal Interest Affected by Transaction: \_\_\_\_\_  
\_\_\_\_\_
  6. I declare that:
    - (a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:  
\_\_\_\_\_
    - (b) I am able to participate in this transaction fairly, objectively, and in the public interest.
- Deborah Tomlin                      8-12-09  
Signature                                      Date